

136

Name : 532/2019/HA
Address : SHACKIRA AM.
Department : Botany
Subject :
Phone/Fax No. :
E-mail :
File No. :



Filing System

Thick Colour Tag File 500

25.03.2021

From

Dr. Shackira, A.M.
Convener, Erudite Programme
Dept. of Botany,
Sir Syed College, Taliparamba

To

The Principal
Sir Syed College,
Taliparamba

Respected Sir,

Sub: Request for the transfer of balance amount **Rs. 3396/-** to **KSHEC** Reg.

Ref. No-1.KSHEC-RA-1/830-59/ERUDITE/SSCT Botany/ 5/2020 dated 03/01/2020

No-2 Amount Transfer No 2019200101W0000614721 dated 05-02-2020.

As per the reference No. 1. **Kerala State Higher Education Council (KSHEC)** sanctioned ERUDITE programme to Dept. of Botany for conducting three day International Webinar on the topic entitled "**Plant Functional Biology**". Department has successfully organised the programme on June **05, 06 & 7, 2020** in association with Internal Quality Assurance Cell (**IQAC**) by the participation of **453** Participants, **9** Resource persons and a webinar proceedings is also been made with **ISBN No (978-81-940448-9-5)** in association with Publication Division.

As per reference **No 2** an amount of **Rs. 38,744/-** (Rupees thirty eight thousand seven hundred and forty four only) has transferred to the Principal account (**10642383635**). **KSHEC** has granted permission to utilize the amount for the expenses of Honorarium and office expenses. As per the guidelines of **KSHEC**, the balance amount **Rs. 3396/-** (**Rupees three thousand three hundred and ninety six only**) has to be refunded to **KSHEC** in the form of **DD** as early as possible. Details of the expenditure and utilization details are listed below. May I request you to do the needful at the earliest.

Details of the expenditure and utilization

Sanctioned amount	Released amount	Expenditure	
		Honorarium	28348/-
55348	Rs. 38,744/-	Office expense	7000/-
		Total	35348/-
Balance amount	3396/-		

Thanking You

Yours Sincerely

Dr. Shackira, A.M.

Handwritten signature

DD. - In favor of Finance officer

KSHEC.

Handwritten signature

ABDUSSALAM, A.K., Co-ordinator Erudite
Assistant Professor
Dept. of P.G. Studies and
Research in Botany
Sir Syed College, Taliparamba
Taliparamba, Kerala - 670 142

Handwritten signature

Dr. M. Abraham, M.Phil., Ph.D.
Assistant Professor of Botany
Sir Syed College, Taliparamba
Taliparamba, Kerala - 670 142

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26/3/21

THE KERALA STATE HIGHER EDUCATION COUNCIL
UTILISATION CERTIFICATE

ified that an amount of Rs. 35348/- (Rupees Thirty five thousand three hundred and eight only) has been utilized against the total financial assistance of Rs.38,744 (actioned amount Rs.55348) released by KSHEC vide Proceedings Reference (PRN) No. 9200101W000061472, Proceedings No KSHEC-RA-1/830-59/ERUDITE/SSCT Botany/2020 dated 03/01/2020 for the conduct of an Erudite- Scholar in Residence Programme involving Prof. GovindjeeGovindjee Professor Emeritus of Biophysics, Biochemistry and Plant Biology, University of Illinois, Urbana-Champaign, USA.

It is also certified that the expenses of the programme are met as per the terms and conditions as laid down by the Council for the conduct of the Erudite- Scholar in Residence Programme.

If as a result of check or audit objection, some irregularity is noticed at a later State, action will be taken to refund or regularize the objected amount.


For M. KUNNOOL & ASSOCIATES
CHARTERED ACCOUNTANTS



PROPRIETOR

Chartered accountant



Counter signed by: 
Associate professor
Registrar/Principal as the case may be
Sir Syed College
Taliparamba - 670 142





INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date: 05/10/2020
Invoice #: INV19912095
Payment Terms: Due Upon Receipt
Due Date: 05/10/2020
Account Number: 128003330
Currency: USD
Account Information: Sir Syed College
Taliparamba,
Kannur, Kerala 670142
India
sirsyeddoctrina@gmail.com

Purchase Order #:

VAT ID:

Zoom W-9

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Standard Pro Monthly Quantity: 1 Unit Price: \$14.99	05/10/2020-06/09/2020	\$14.99	\$0.00	\$14.99
Charge Name: 500 Participants meeting Monthly Quantity: 1 Unit Price: \$50.00	05/10/2020-06/09/2020	\$50.00	\$0.00	\$50.00

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INVOICE TOTALS	
Subtotal:	\$64.99
Total (Including Tax):	\$64.99
Invoice Balance:	\$0.00

PASSED FOR PAYMENT
Principal, Sir Syed College

Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
			Total Tax	\$0.00

TRANSACTIONS				
Invoice Total				\$64.99
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount

PAID & CANCELLED
Principal, Sir Syed College

Dr. Tajo Abraham, M.Phil., Ph.D.
Assistant Professor of Botany
Sir Syed College Taliparamba
Kannur, Kerala - 670 142

Rs. 5000/-
Dr. T. Nafees, B.A.
IQAC Co-ordinator

PROCEEDINGS OF THE KERALA STATE HIGHER EDUCATION COUNCIL

Present : Dr.Rajan Varughese

Proceedings No: KSHEC-RA-1/830-59/ERUDITE/SSCT-Botany/5/2020 dated 03-01-2020

AS No: GO RT NO 2288/2018 Order date 21-12-2018

PRN: 2019200101W000061472

Cheque No: XY -5096063

Cheque Date: 01-01-2020

Amount: 38744.00

Purpose: Others

5/1/20
Copy to Botany
Dr Shakti

Sub : KSHEC-Conduct of the Erudite Scholar-in-Residence Programme, involving Prof. Govindjee Govindjee-Department of Botany, Sir Syed College, Taliparamba, Kannur- Releasing of advance amount-Sanctioned-Orders-Issued

Read : 1. Letter No. 532/2019/HA, dated 06/12/2019 from the Principal, Sir Syed College, Taliparamba, Kannur.
2. This Office E-mail dated 04/12/2019
3. E-mail dated 16/12/2019 from the Principal, Sir Syed College, Taliparamba, Kannur.

As per letter read as 1st paper above, the Principal, Sir Syed College, Taliparamba, Kannur had forwarded a proposal from the Department of Botany, seeking sanction and financial assistance of Rs. 55,348/-(Rupees Fifty Five Thousand Three Hundred and Forty Eight Only) for conducting an Erudite Scholar -in- Residence Programme, involving **Prof.Govindjee Govindjee, Professor Emeritus of Biophysics, Biochemistry and Plant Biology, University of Illinois, Urbana-Champaign** from 20th to 22nd February, 2020(3 days) at the College.

After examining the matter, the Kerala State Higher Education Council has sanctioned an amount of **Rs. 55,348/-(Rupees Fifty Five Thousand Three Hundred and Forty Eight Only) to Sir Syed College, Taliparamba, Kannur** and has given permission to the College to proceed with the preparations for conducting the aforesaid programme. The Council has also informed the Principal that 70% of the sanctioned amount will be advanced prior to the conduct of the programme and the balance eligible amount will be released after submission of the Utilization Certificate, Academic Report and Detailed Audited statement of expenditure and other relevant documents against the actual expenditure of the programme, vide reference 2nd dated.

The Principal, Sir Syed College, Taliparamba, Kannur as per E-mail read as 3rd paper above, has requested to release 70% of the sanctioned amount for conducting the Erudite Scholar-in-residence Programme, involving Prof.Govindjee Govindjee.

On scrutiny, the proposal of the college is found in order. Hence, it has been recommended to advance 70% of sanctioned amount to the Principal, Sir Syed College, Taliparamba, Kannur for

the conduct of the programme.

Therefore, sanction is accorded for:

- Conducting the Erudite Programme as detailed above.
- Releasing 70% of the sanctioned amount, i.e **Rs. 38,744/- (Rupees Thirty Eight Thousand Seven Hundred and Forty Four Only)** to the Principal, Sir Syed College, Taliparamba, Kannur as advance for conducting the programme.
- E-submitting online proceedings to the Treasury for online transfer of an amount **Rs. 38,744/- (Rupees Thirty Eight Thousand Seven Hundred and Forty Four Only)** to the account of the Principal, Sir Syed College, Taliparamba, Kannur.

The sanctioned amount shall be utilized for meeting the expenses pertaining solely for Air fare, local conveyance, Honorarium, Food and accommodation of the Erudite Scholar and office expenses pertaining to the Erudite Programme and the same shall be in accordance with the guidelines of the Erudite Scheme. The Principal shall submit a detailed Academic Report, Utilization Certificate, Detailed Audited Statement of Expenditure and originals of bills/vouchers within 30 days of the conduct of the programme in order to settle the advance released.

The Finance Officer, KSHEC shall effect the payment of **Rs. 38,744/- (Rupees Thirty Eight Thousand Seven Hundred and Forty Four Only)** to the account of the **Principal, Sir Syed College, Taliparamba, Kannur**, by way of account transfer-NEFT, meeting the expenditure from the head of account **"X(i)-Erudite -Financial assistance to Universities and Institutions for conducting the Scholar-in-Residence Programme"** for the current financial year.

Dr.Rajan Varughese
Member Secretary

The District Treasury Officer, District Treasury Office, Thiruvananthapuram

Finance Officer

Beneficiaries Details

Name	Credit To	IFS Code	Account No	Net Pay	Mobile No	Remarks
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The Principal Sir Syed College Taliparamba Kannur	Bank Account	SBIN0001000	10642383635	38744.00	9496178526	Conduct of the Erudite Scholar in Residence Programme involving Prof Govindjee Govindjee
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WAMS 2.0

KSHEC-Erudite Scholar in Residence Programme, involving Prof.Govindjee Govindjee -Dept.of Botany, Sir Syed College, Taliparamba, Kannur-Sanctioning of-Reg

1 message

hec Academic <hecacademic@gmail.com>
 To: sirsyedcollege1967@gmail.com
 Cc: shackimajeed@gmail.com

Wed, Dec 4, 2019 at 10:49 AM

Sir/Madam,

Ref: Your letter No.532/2019/HA, dated 06/11/2019

I am happy to inform you that the Kerala State Higher Education Council has conducted the first round of verification of the Erudite proposal submitted by you and the same has been approved. Details are given below.

Details of the Erudite Scholar	Tentative date & duration of the programme	Department/ Institution	Financial Assistance	
			Requested	Sanctioned
Prof.Govindjee Govindjee, Professor Emeritus of Biophysics, Biochemistry and Plant Biology, University of Illinois, Urbana-Champaign	20 th to 22 nd February, 2020 (3 days)	Department of Botany	Air fare = Nil	Nil
			Local travel (as per Govt. Rate = 5000/-	5000/-
			Honorarium (200 USD per day for Scholars from foreign Universities & Rs.5000/-per day for others) = 28,348 /- (400 USD for 2 days)	28,348/- (400 USD for 2 days)
			Food & Accommodation = 15,000/-	15,000/- (Rs.5000/- per day)
			Office Expense=7000/-	7000/-
			Total =55,348/-	55,348/-

70% of the sanctioned amount will be advanced by the Council prior to the conduct of the programme and the advance so given shall be settled against detailed audited Statement of Expenditure, detailed Academic Report and Utilization Certificate counter signed by the Principal after the conduct of the programme. Formal proceedings in this regard will be issued separately.

Handwritten signature and date: 5/12

Handwritten notes: copy to HOD Botany

The primary objective of the Erudite Scheme is to provide opportunities for students, researchers and faculty of our Universities and Colleges to interact with Nobel Laureates and Scholars of similar stature. Hence, it may be strictly noted that no fees by way of registration or other charges shall be collected from participants of Erudite programmes. Any University Department/ College violating this rule will not be considered for Erudite programmes in future.


You are requested to use the emblem and name of KSHEC in all communications related to the programme. E-copies of all communications like Brochure, Notice etc. of the programme may please be emailed to the Council (theacademic@gmail.com/ heckerala@gmail.com).

Please see the terms and conditions enclosed herewith.

Regards,

Member Secretary
The Kerala State Higher Education Council
Science & Technology Museum Campus
PMG, Vikas Bhavan P.O
Trivandrum -33

2 attachments

 **General Conditions.pdf**
31K

 **Guidelines.pdf**
65K